



Move-In/Out Policy

passed by the Board of Directors on 08/10/17
Effective as of 09/21/17

The purpose of this Move-In/Out Policy is to avoid damage to the common areas of the property and to compensate for the additional wear and tear caused by moves.

1. Move-in/outs must be scheduled through the Management Company at least one week prior to moving in or out. In addition to a non-refundable fee of \$150.00 made out to Stonebridge II HOA.
2. Move schedules may be made between the hours of 8:00am and 5:00pm. Monday – Saturday. Other times must be approved in advance by the Association manager.
3. All common areas are to be left clean after the move. Trash must be properly bagged and deposited in the dumpster. Large furniture items (couches, mattress, bed frames, dressers, etc) need to be hauled off property and **not** placed next to dumpster. Cardboard boxes must be broken down and placed in the dumpsters. Please remember to recycle when possible.
4. Any damage to the common areas as a result of the move-in/out is the responsibility of the unit owner. Owners will be charged for the repair of damaged areas.
5. A fine of \$200.00 will be assessed against owners for failure to schedule a monitor or otherwise fail to comply with the above procedures.

Your cooperation is much appreciated and will help maintain the beauty of the Stonebridge II HOA.

STONEBRIDGE II MAINTENANCE CORPORATION

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